

Personnel Commission  
LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Minutes for April 2, 2009

PAGES: 7.1.1- 7.1.5

Date: April 16, 2009

Reason for  
Consideration: Action

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Testing Room  
Personnel Commission Office  
999 Atlantic Avenue  
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:16 a.m. at which time she led the pledge of allegiance to the flag and asked for introductions.

COMMISSION MEMBERS PRESENT

Vera Mulkey, Chairperson  
Terry Ulaszewski, Member  
Chuck Acosta, Member

STAFF MEMBERS PRESENT

Ramon Curiel, Executive Officer  
Stephanie Jimenez, Sr. Administrative Secretary  
Marilyn Doss, Personnel Analyst  
Susan Leaming, Personnel Analyst  
Alison Maitlen, Personnel Analyst  
Maria Braunstein, Associate Personnel Analyst  
Dale Culton, Certification Services Manager  
Mary Cates, Human Resources Supervisor  
Susan Brister, Human Resources Technician  
Ericka Emery-Smith, Human Resources Technician  
Anne Follett, Human Resources Technician  
Tammie Hirth, Human Resources Technician  
Judy Marshall, Human Resources Technician  
Jan Medford, Human Resources Technician  
Denise Petty-Trietsch, Human Resources Technician  
Silaue Taeleifi, Human Resources Technician  
Maria Villalobos, Human Resources Technician  
Esther Martinez, Human Resources Assistant  
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA President; Dan Ewaskey, CSEA Unit B, Vice President; Eulogio Salcedo Jr., Appellant; and Temeika Washington, Appellant.

HEARING OF PUBLIC TESTIMONY AND  
QUESTIONS FROM THE FLOOR ON  
ITEMS NOT LISTED ON THE AGENDA

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None

REPORT FROM THE EXECUTIVE OFFICER

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Ramon Curiel announced that Chairperson Vera Mulkey would be celebrating her birthday tomorrow and asked the Commission and staff to join in singing Happy Birthday to Chairperson Mulkey. Chairperson Vera Mulkey thanked everyone and expressed that it is a good time to be alive.

Mr. Curiel welcomed Alison Maitlen, Personnel Analyst, back from maternity leave.

Mr. Curiel asked the Commissioners if they would like to place an advertisement in the "Most Inspiring Student" program this year. The Commissioners agreed to place a ½ page ad from the Commissioners, Personnel Commission and Classified Staff.

Mr. Curiel thanked Personnel Commissioners for attending the Special Budget Meeting held on March 30<sup>th</sup>. Mr. Curiel also commended Chairperson Mulkey on her presentation to the Board Members on behalf of Personnel Commission regarding proposed budget reductions.

Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. The staff managers gave individual brief reports to the Commission on the current activities of their units.

PERSONNEL COMMISSION MINUTES

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The minutes of the March 19, 2009 Personnel Commission Meeting were approved.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Myisha Ratcliffe, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.24. The appellant, Eulogio Salcedo Jr., was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Temeika Washington, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Deborah Williams, was not present and requested her appeal to be postponed to a future date. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, David Guerra, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to disqualify an applicant from the examination process per Personnel Commission Rule 4.2.A.7. The appellant, Sherree Russell, was not present. The Commission moved this item to Closed Session.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

None

## ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

|   |           |              |
|---|-----------|--------------|
| Custodian                                       | Open/Cont | 09-0097-0139 |
| Custodian – Substitutes & LTES                  | Open/Cont | 09-LTES-0139 |
| Instructional Aide – Special                    | Open/Cont | 09-0102-0448 |
| Instructional Aide – Special                    | Open/Cont | 09-0104-0448 |
| Instructional Aide – Special/Substitutes & LTES | Open/Cont | 09-LTES-0448 |
| Instructional Aide – Special/Substitutes & LTES | Open/Cont | 09-LTES-0448 |
| Nutrition Services Worker                       | Open/Cont | 09-0112-5068 |

### Extend Eligibility Lists

|                                       |      |              |
|---------------------------------------|------|--------------|
| Elementary School Office Supervisor   | Prom | 08-0155-3345 |
| High School Office Supervisor         | Prom | 08-0152-3349 |
| School Support Secretary              | Prom | 08-0153-3361 |
| Transportation Aide Bilingual Spanish | Dual | 08-0135-0491 |

## OTHER ITEMS

## OTHER ITEMS

Mary Brown, CSEA President, commended Chairperson Mulkey on her presentation to the Board Members at the Special Budget Meeting and assured everyone that she would also be speaking to the Board Members regarding proposed budget reductions. Mary Brown also expressed the need for the names of classified employees affected by budget reductions. Mr. Curiel stated that he had not received a full listing of positions affected.

Dan Ewaskey, CSEA Unit B, Vice President, expressed his concerns of the district hiring consultants to work in Maintenance and would like to know how many consultants the district has hired.

## NEXT MEETING

## NEXT MEETING

The next regular meeting of the Personnel Commission will be held on Thursday, April 16, 2009. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

## CLOSED SESSION

## CLOSED SESSION

The Personnel Commission adjourned to Closed Session at 9:35 a.m. to hear the appeals for Eulogio Salcedo and Temeika Washington.

## RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 10:25 a.m.

The Commission acted to sustain staff's recommendation to remove Myisha Ratcliffe from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove David Guerra from current eligibility lists and instructed the Executive Officer to notify him of this decision.

The Commission acted to sustain staff's recommendation to remove Sherree Russell from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove Myisha Ratcliffe from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to postpone staff's recommendation to remove Deborah Williams from current eligibility lists to a date to be determined.

The Commission acted to postpone action on staff's recommendation to remove Eulogio Salcedo from current eligibility lists until a copy of requested documentation has been received and instructed the Executive Officer to notify him of this decision.

The Commission acted to postpone action on staff's recommendation to remove Temeika Washington from current eligibility lists until a copy of requested documentation has been received and instructed the Executive Officer to notify her of this decision.

## ADJOURNMENT

There being no further business, Chairperson Mulkey adjourned at 10:30 a.m.

Respectfully submitted,

Ramon Curiel  
Executive Officer