

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Minutes for April 2, 2009

PAGES: 7.1.1- 7.1.5

Date: April 16, 2009

Reason for
Consideration: Action

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:16 a.m. at which time she led the pledge of allegiance to the flag and asked for introductions.

COMMISSION MEMBERS PRESENT

Vera Mulkey, Chairperson
Terry Ulaszewski, Member
Chuck Acosta, Member

STAFF MEMBERS PRESENT

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Marilyn Doss, Personnel Analyst
Susan Leaming, Personnel Analyst
Alison Maitlen, Personnel Analyst
Maria Braunstein, Associate Personnel Analyst
Dale Culton, Certification Services Manager
Mary Cates, Human Resources Supervisor
Susan Brister, Human Resources Technician
Ericka Emery-Smith, Human Resources Technician
Anne Follett, Human Resources Technician
Tammie Hirth, Human Resources Technician
Judy Marshall, Human Resources Technician
Jan Medford, Human Resources Technician
Denise Petty-Trietsch, Human Resources Technician
Silaue Taeleifi, Human Resources Technician
Maria Villalobos, Human Resources Technician
Esther Martinez, Human Resources Assistant
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA President; Dan Ewaskey, CSEA Unit B, Vice President; Eulogio Salcedo Jr., Appellant; and Temeika Washington, Appellant.

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

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None

REPORT FROM THE EXECUTIVE OFFICER

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Ramon Curiel announced that Chairperson Vera Mulkey would be celebrating her birthday tomorrow and asked the Commission and staff to join in singing Happy Birthday to Chairperson Mulkey. Chairperson Vera Mulkey thanked everyone and expressed that it is a good time to be alive.

Mr. Curiel welcomed Alison Maitlen, Personnel Analyst, back from maternity leave.

Mr. Curiel asked the Commissioners if they would like to place an advertisement in the "Most Inspiring Student" program this year. The Commissioners agreed to place a ½ page ad from the Commissioners, Personnel Commission and Classified Staff.

Mr. Curiel thanked Personnel Commissioners for attending the Special Budget Meeting held on March 30th. Mr. Curiel also commended Chairperson Mulkey on her presentation to the Board Members on behalf of Personnel Commission regarding proposed budget reductions.

Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. The staff managers gave individual brief reports to the Commission on the current activities of their units.

PERSONNEL COMMISSION MINUTES

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The minutes of the March 19, 2009 Personnel Commission Meeting were approved.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Myisha Ratcliffe, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.24. The appellant, Eulogio Salcedo Jr., was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Temeika Washington, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, Deborah Williams, was not present and requested her appeal to be postponed to a future date. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rule 4.2.A.7. The appellant, David Guerra, was not present. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to disqualify an applicant from the examination process per Personnel Commission Rule 4.2.A.7. The appellant, Sherree Russell, was not present. The Commission moved this item to Closed Session.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

None

ELIGIBILITY LISTS

ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

Custodian	Open/Cont	09-0097-0139
Custodian – Substitutes & LTES	Open/Cont	09-LTES-0139
Instructional Aide – Special	Open/Cont	09-0102-0448
Instructional Aide – Special	Open/Cont	09-0104-0448
Instructional Aide – Special/Substitutes & LTES	Open/Cont	09-LTES-0448
Instructional Aide – Special/Substitutes & LTES	Open/Cont	09-LTES-0448
Nutrition Services Worker	Open/Cont	09-0112-5068

Extend Eligibility Lists

Elementary School Office Supervisor	Prom	08-0155-3345
High School Office Supervisor	Prom	08-0152-3349
School Support Secretary	Prom	08-0153-3361
Transportation Aide Bilingual Spanish	Dual	08-0135-0491

OTHER ITEMS

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Mary Brown, CSEA President, commended Chairperson Mulkey on her presentation to the Board Members at the Special Budget Meeting and assured everyone that she would also be speaking to the Board Members regarding proposed budget reductions. Mary Brown also expressed the need for the names of classified employees affected by budget reductions. Mr. Curiel stated that he had not received a full listing of positions affected.

Dan Ewaskey, CSEA Unit B, Vice President, expressed his concerns of the district hiring consultants to work in Maintenance and would like to know how many consultants the district has hired.

NEXT MEETING

NEXT MEETING

The next regular meeting of the Personnel Commission will be held on Thursday, April 16, 2009. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

CLOSED SESSION

The Personnel Commission adjourned to Closed Session at 9:35 a.m. to hear the appeals for Eulogio Salcedo and Temeika Washington.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 10:25 a.m.

The Commission acted to sustain staff's recommendation to remove Myisha Ratcliffe from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove David Guerra from current eligibility lists and instructed the Executive Officer to notify him of this decision.

The Commission acted to sustain staff's recommendation to remove Sherree Russell from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to sustain staff's recommendation to remove Myisha Ratcliffe from current eligibility lists and instructed the Executive Officer to notify her of this decision.

The Commission acted to postpone staff's recommendation to remove Deborah Williams from current eligibility lists to a date to be determined.

The Commission acted to postpone action on staff's recommendation to remove Eulogio Salcedo from current eligibility lists until a copy of requested documentation has been received and instructed the Executive Officer to notify him of this decision.

The Commission acted to postpone action on staff's recommendation to remove Temeika Washington from current eligibility lists until a copy of requested documentation has been received and instructed the Executive Officer to notify her of this decision.

ADJOURNMENT

There being no further business, Chairperson Mulkey adjourned at 10:30 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer