

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, CA 90713

MINUTES
Regular Meeting

July 13, 2023

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Vice Chairperson, on Thursday, July 13, 2023 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS PRESENT

Jesus Rios Jr., Certification Services Manager; Amy Van Fossen, Associate Personnel Analyst; Lydia Tran, Associate Personnel Analyst; Oralia Leyva, Employment Services Supervisor; Judith Alonso, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Monica Gaytan, Human Resources Technician; and Jazmin Salgado, Human Resources Technician.

GUESTS PRESENT

Applicant ID 50427042 and Applicant ID 53166029.

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of Regular Meeting of June 29, 2023.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM EXECUTIVE OFFICER

Amy Van Fossen, Associate Personnel Analyst, deferred to the units for their reports.

Lydia Tran, Associate Personnel Analyst, reported there are 54 recruitments in progress and 25 of those are accepting applications.

Jesus Rios, Jr., Certification Service Manager, reported the department is preparing for the new school year. Mr. Rios shared for the next three weeks the department will be holding mass hiring events to fill vacancies for the sites.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Glazier

2. **RATIFY** job announcement bulletin for Grounds Equipment Operator II
3. **RATIFY** job announcement bulletin for Human Resources Assistant
4. **RATIFY** job announcement bulletin for Instructional Aide – Deaf/Hard of Hearing
5. **RATIFY** job announcement bulletin for Instructional Aide – Educare, Instructional Aide – Educare Bilingual Spanish
6. **RATIFY** job announcement bulletin for Instructional Aide – Instrumental Music
7. **RATIFY** job announcement bulletin for Painter
8. **RATIFY** job announcement bulletin for Plant Supervisor I
9. **RATIFY** job announcement bulletin for Plant Supervisor II
10. **RATIFY** job announcement bulletin for School Safety Officer
11. **RATIFY** job announcement bulletin for School Safety Operations Manager
12. **RATIFY** job announcement bulletin for Speech – Language Pathology Assistant
13. **RATIFY** job announcement bulletin for Speech – Language Pathology Assistant Bilingual Spanish
14. **APPROVE** the certification of Computer Support Technician eligibility list 23-0261-5108 established 07/12/2023
15. **APPROVE** the certification of Custodian eligibility list 23-0315-0139 established 07/03/2023
16. **APPROVE** the certification of Digital Media Assistant eligibility list 23-0317-5314 established 07/06/2023
17. **APPROVE** the certification of Grounds Equipment Operator II eligibility list 23-0280-0176 established 07/03/2023
18. **APPROVE** the certification of Instructional Aide - Special eligibility list 23-0324-0448 established 07/12/2023
19. **APPROVE** the certification of Recreation Aide eligibility list 23-0325-5255 established 07/11/2023
20. **APPROVE** the certification of Recreation Aide – Catalina Island eligibility list 23-0307-5255 established 07/12/2023
21. **APPROVE** the certification of Telecommunications Technician eligibility list 23-0248-3309 established 07/03/2023

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-13 and approve items 14-21 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

NEW BUSINESS

1. **APPROVE** the Abolishment of a Classification – Computer Support Supervisor

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Revision of a Classification – Child Care Worker

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 14481411

New Business Item 3 was moved into closed session.

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 50427042

New Business Item 3 was moved into closed session.

5. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 53166029

New Business Item 3 was moved into closed session.

OLD BUSINESS

None

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, July 27, 2023 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:20 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:46 a.m. with the following reportable actions.

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 14481411

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve the recommendation to remove applicant from the eligibility list. The applicant is encouraged to apply again listing all requested information.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 50427042

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to disapprove the recommendation and allow Applicant to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 53166029

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to disapprove the recommendation and allow Applicant to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned 8:48 a.m.