

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

November 5, 2020

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, November 5, 2020 at 8:21 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcasted on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS
TELEPHONICALLY
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Gregory Robinson, Personnel Analyst; Dale Culton, Certification Services Manager; Ashleigh Fernando, Senior Administrative Secretary (Acting); Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Susan Brister, Human Resources Technician; Anne Follett, Human Resources Technician; Silaue Taeliifi, Human Resources Technician; Alejandra Torres, Human Resources Technician; and Aisha Alex, Human Resources Assistant.

GUESTS
TELEPHONICALLY
PRESENT

Steve Rockenbach, Director of Employee Relations and Ethics; Vaurice Scott, CSEA Chapter 2 Vice - President – Unit A; Chester Davidson, CSEA Chapter 2 Vice - President – Unit B; Gary Marshall, Multimedia Technology Supervisor; and Ruben Sosnowski, Production Specialist/Editor; Appellant 14481411.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of October 22, 2020.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, introduced EVERFI, a financial education system sponsored by the LBS Financial Credit Union and the SchoolsFirst Federal Credit Union. Access to the system will be free to all District employees through the District portal. Information regarding the system will be distributed to all District employees.

Greggory Robinson, Personnel Analyst, reported Recruitment and Testing currently has forty (40) open recruitments, with eighteen (18) recruitments in the testing or scoring phase along with multiple exams in the development stage. Mr. Robinson mentioned Maria Braunstein, Personnel Analyst, attended the Long Beach School for Adults Building Maintenance Custodial Services class to provide guidance on how to complete applications.

Jesus Rios Jr., Employment Services Supervisor, reported an increase in Vacancy Assignments (VA's), fingerprinting, distributing certification lists to fill vacancies, along with processing coaching packets with the potential return of students at school sites. Mr. Rios Jr., recognized Silaue Taeleifi, Human Resources Technician, for an exceptional job assisting in various areas including the substitute desk, certification, and data input.

Dale Culton, Certification Services Manager, reported he and Mr. Kato met with CSEA and Employee Relations to discuss the abolishment of three (3) positions which resulted in layoffs. The abolished positions were in the classifications of Instructional Aide – Bilingual Spanish, Instructional Assistant – Mathematics, and Instructional Assistant – Male Academy.

Susan Leaming, Personnel Analyst, informed the Commissioners the School Safety and Emergency Preparedness job family will be the next job family to be studied. The study will cover approximately eighty five (85) positions in seven (7) classifications. Ms. Leaming noted that CPS-HR Consulting will be retained to perform the work and the contract will be on the agenda for the Board of Education approval on November 18, 2020.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Custodial Crew Supervisor
2. **RATIFY** job announcement bulletin for Custodian
3. **RATIFY** job announcement bulletin for Custodian – Substitute Only

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-3 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

CONSENT AGENDA
OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** the recommendation to remove from eligibility list ID 14481411

Appellant 14481411 was in attendance and presented their appeal to the Commission in open session.

The Commission moved their discussion of New Business Item 1 to closed session.

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, November 19, 2020 at 8:15 a.m. at 880 Locust Ave. Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:44 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:00 a.m. and the following action was taken:

1. A motion was made by Linda Vaughan, and seconded by Terence Ulaszewski and the motion carried with a unanimous vote of those present to **SUSTAIN** staff's recommendation to remove candidate 14481411 from current eligibility list and did not bar candidate from applying for any future positions.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:01 a.m.