

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

June 18, 2020

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, June 18, 2020 at 8:15 a.m. in the Community Room at 1515 Hughes Way, Long Beach, California. The meeting was broadcasted on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS TELEPHONICALLY PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Dale Culton, Certification Services Manager; Gregory Robinson, Associate Personnel Analyst; Jesus Rios Jr., Employment Services Supervisor; Judy Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Aisha Alex, Human Resources Assistant; and Ashleigh Fernando, Human Resources Assistant.

GUESTS TELEPHONICALLY PRESENT

Steve Rockenbach, Director of Employee Relations and Ethics; Gilbert Bonilla, CSEA Chapter 2 President; Vaurice Scott, CSEA Chapter 2 Vice President – Unit A; Gary Marshall, Multimedia Technology Supervisor; and Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of June 4, 2020.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE CORRESPONDENCE

Correspondence was received from an employee proposing changes to their classification description. The correspondence has been forwarded to Employee Relations and Human Resource Services as proposed modifications would need to be reviewed and approved by District administration. The correspondence was also

provided to the Commissioners if they wish to agendaize the item for discussion at a future meeting.

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Greggory Robinson, Associate Personnel Analyst, acknowledged the recruitment and testing team for their great work over the last few months. Mr. Robinson reported that despite having to quickly modify testing processes due to COVID-19, the team has opened more recruitments this fiscal year than last year. Mr. Robinson stated that one of the goals for next fiscal year is to reduce recruitment cycle times.

Jesus Rios Jr., Employment Services Supervisor, thanked certification staff for their hard work in the last few weeks as schools are getting ready to close for the summer. Mr. Rios Jr. recognized Susan Brister, Human Resources Technician, for her efforts to input all summer elections online so employees will be paid in a timely manner.

Dale Culton, Certification Services Manager, mentioned staff has been sending eligibility lists to the school sites so principals can interview and make selections before leaving for the summer.

Commissioner Ulaszewski asked how many classified summer positions were available this year and Mr. Rios Jr. responded that 258 classified summer assignments were filled.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Behavior Intervention Assistant
2. **RATIFY** job announcement bulletin for Grounds Equipment Operator II
3. **RATIFY** job announcement bulletin for Grounds Equipment Operator II/Driver
4. **APPROVE** the certification of District Security Officer eligibility list 20-0132-5202 established 06/11/2020
5. **APPROVE** the certification of District Security Officer eligibility list 20-0150-5202 established 06/10/2020
6. **APPROVE** the certification of Inventory Control Technician eligibility list 20-0120-5126 established 6/10/2020
7. **APPROVE** the certification of School Safety Officer eligibility list 20-0131-5014 established 06/10/2020
8. **APPROVE** the certification of School Safety Officer eligibility list 20-0151-5014 established 06/10/2020

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-3 and approve items 4-8 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPROVE** the revised classification specification of Fleet Maintenance Manager

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, July 2, 2020 at 8:15 a.m. at 1515 Hughes Way, Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION The Personnel Commission retired into closed session at 8:26 a.m.

OPEN SESSION The Personnel Commission returned to open session at 9:20 a.m. and no reportable actions were taken.

ADJOURNMENT The Regular Meeting of the Personnel Commission was declared adjourned at 9:21 a.m.