

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

January 28, 2021

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, January 28, 2021 at 8:15 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcast on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS
TELEPHONICALLY
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Gregory Robinson, Personnel Analyst; Dale Culton, Certification Services Manager; Jesus Rios Jr., Employment Services Supervisor; Judith Alonso, Senior Administrative Secretary (Acting); Alejandra Torres, Human Resources Technician; Andrea Armas, Human Resources Technician; Vanessa Ortiz, Human Resources Technician; Ashleigh Fernando, Human Resources Assistant; and Aisha Alex, Human Resources Assistant.

GUESTS
TELEPHONICALLY
PRESENT

Steve Rockenbach, Director of Employee Relations and Ethics; Enrique Chavez Garcia, CSEA Chapter 2 Vice President–Unit A; Gary Marshall, Multimedia Technology Supervisor; and Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of January 14, 2020.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, announced that he received notification from the California Department of Education that Tony Thurmond, State Superintendent of

Public Education, approved the reappointment of Terence Ulaszewski as a member of the Long Beach Unified School District Personnel Commission through December 1, 2023.

Mr. Kato reported that the California School Personnel Commissioners Association (CSPCA) Merit Academy will be held online this year, on various dates from March 20, 2021 to June 24, 2021 and information will be posted soon.

Mr. Kato informed the Commission that the District has begun to offer vaccines to employees, but supplies have been limited. Mr. Kato reported that he and Jesus Rios Jr., Employment Services Supervisor, are the COVID-19 captains for the Personnel Commission and will be providing a training to staff on Monday, February 1, 2021. Mr. Kato expressed appreciation to Personnel Commission staff for their continued efforts in taking all necessary precautions.

Mr. Kato reported that the Classified Employee Celebration will not be held this year and the committee will be exploring other ways to recognize classified employees.

Mr. Kato informed the Commission that the managers held their quarterly meeting with Nutrition Services to discuss personnel matters. Mr. Kato shared that the meeting was positive and that they look forward to continuing to work together.

Maria Braunstein, Personnel Analyst, congratulated Commissioner Terence Ulaszewski on his reappointment and expressed appreciation for his support of the Personnel Commission. Ms. Braunstein thanked Recruitment & Testing staff for their continued hard work, and recognized Judith Alonso, Human Resources Technician, for temporarily assisting in the Senior Administrative Secretary position. Ms. Braunstein reported that forty-seven (47) recruitments are in various stages of the examination process. Ms. Braunstein explained that the Head Start Instructional Aide and Instructional Aide – Educare positions are open continuous because they work directly with children and require a Child Development permit that limits the number of qualified applicants. Ms. Braunstein also explained that recruitment efforts are continuous for Custodian Substitute positions because of high turn-over and the need for substitutes. Ms. Braunstein reported that an eligibility list for permanent Custodians will be on the next agenda, which includes applicants who completed the Long Beach School for Adults Building Maintenance Custodial Services class and were supported by Recruitment and Testing staff.

Jesus Rios Jr., Employment Services Supervisor, reported that the online summer school application period opened on January 25, 2021 and that 182 applications had been received. Mr. Rios Jr. recognized Human Resources Assistants, Ashleigh Fernando and Aisha Alex, for their efforts in assisting applicants. Mr. Rios Jr. also recognized Certification staff for their continued efforts processing employees to assure sites are fully staffed.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Recreation Aide – Kids' Club
2. **APPROVE** the certification of Custodian – Substitute Work Only
3. **APPROVE** the certification of Physician Services Technician

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify item 1 and approve items 2-3 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS	None
NEW BUSINESS	None
OTHER ITEMS	None
NEXT REGULAR MEETING	The next Regular Meeting of the Personnel Commission is scheduled for Thursday, February 11, 2021 at 8:15 a.m. at 880 Locust Ave. Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.
CLOSED SESSION	The Personnel Commission retired into closed session at 8:26 a.m.
OPEN SESSION	The Personnel Commission returned to open session at 8:50 a.m. and no reportable actions were taken.
ADJOURNMENT	The Regular Meeting of the Personnel Commission was declared adjourned at 8:51 a.m.