

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

July 15, 2021

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Chairperson, on Thursday, July 15, 2021 at 8:15 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcast on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
TELEPHONICALLY
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Mindi Ritter, Senior Administrative Secretary; Jesus Rios Jr., Employment Services Supervisor; Judith Alonso, Associate Personnel Analyst; Andrea Armas, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Alejandra Torres, Human Resources Technician; and Aisha Alex, Human Resources Assistant.

GUESTS
TELEPHONICALLY
PRESENT

Chris Eftychiou, Director of Public Information; Julia Plascencia, CSEA Labor Relations Representative; Enrique Chavez Garcia, CSEA Chapter 2 Vice President-Unit A; Gary Marshall, Multimedia Technology Supervisor; Ruben Sosnowski, Production Specialist/Editor; Appellant ID 45745789.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of July 1, 2021.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, reported that summer is busy for the Personnel Commission as we ready for the upcoming school year. Mr. Kato also mentioned the Cubberley school has closed at Monroe for the year.

Maria Braunstein, Personnel Analyst, reported the Recruitment and Testing Unit continues to be very active as evidenced by the bulletins and eligibility lists on the agenda for approval and ratification. There are currently 46 recruitments in progress and 29 recruitments pending. Ms. Braunstein acknowledged Chris Itson, Assistant Director, Marketing and Media Services, and his team who helped launch the first digital marketing micro campaign ad on YouTube. Ms. Braunstein explained the video had 8557 impressions and 3533 views. Ms. Braunstein shared that online recruitments offer opportunities for underrepresented students, and are expected to continue into the future.

Jesus Rios Jr., Employment Services Supervisor, informed the Commissioners that the unit is continuing to send out eligibility lists, as well as processing and fingerprinting new employees. Mr. Rios Jr. thanked staff for their continued efforts to fill vacancies.

Mr. Ulaszewski mentioned that this is the largest enrollment of summer school over the years and thanked the staff for their leadership and agility.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Campus Staff Assistant
2. **RATIFY** job announcement bulletin for District Security Officer
3. **RATIFY** job announcement bulletin for Plant Supervisor – High School
4. **RATIFY** job announcement bulletin for Program & Policy Development Advisor
5. **RATIFY** job announcement bulletin for Recreation Aide – WRAP Expanded Learning
6. **RATIFY** job announcement bulletin for Recreation Leader – WRAP Expanded Learning
7. **APPROVE** the certification of Administrative Secretary – BL Spanish eligibility list 21-0141-5140 established 07/14/2021
8. **APPROVE** the certification of Avalon - Custodian eligibility list 21-0086-0139 established 07/14/2021
9. **APPROVE** the certification of Grounds Equipment Operator I eligibility list 21-0130-0175 established 07/08/2021
10. **APPROVE** the certification of Instructional Aide-Special Avalon eligibility list 21-0094-0448 established 07/14/2021
11. **APPROVE** the certification of Plant Supervisor I eligibility list 21-0108-5026 established 07/07/2021

Following discussion a motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to ratify items 1-6, and approve items 7-11 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** the Creation of New Classifications – Web Applications Developer and Senior Web Applications Developer

A motion was made to discuss the new classifications by Linda Vaughan, seconded by Sheryl Bender. Following discussion, a motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Linda Vaughan	X		
Sheryl Bender	X		

2. **APPROVE** the recommendation to remove from eligibility list ID 45553322

Appellant ID 45553322 was not in attendance. The Commission moved New Business Item 2 into closed session.

3. **APPROVE** the recommendation to remove from eligibility list ID 45745789

Appellant ID 45745789 was in attendance. The Commission moved New Business Item 3 into closed session.

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, July 29, 2021 at 8:15 a.m. at 880 Locust Ave. Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:31 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:24 a.m. and the following reportable actions were taken.

1. **APPROVE** the recommendation to remove from eligibility list ID 45553322

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve staff's recommendation

to remove Applicant ID 45553322 from the current eligibility list and allow the applicant to reapply after six (6) months.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the recommendation to remove from eligibility list ID 45745789

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve staff's recommendation to remove Applicant ID 45745789 from the current eligibility list and allow the applicant to reapply for future job opportunities.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:25 a.m.