

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

September 23, 2021

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Chairperson, on Thursday, September 23, 2021 at 8:17 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcast on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS TELEPHONICALLY PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Dale Culton, Certification Services Manager; Mindi Ritter, Senior Administrative Secretary; Jesus Rios Jr., Employment Services Supervisor; Vanessa Ortiz, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; and Aisha Alex, Human Resources Assistant.

GUESTS TELEPHONICALLY PRESENT

Gilbert Bonilla Jr, CSEA Chapter 2 President; Enrique Chavez Garcia, CSEA Chapter 2 Vice President-Unit A; Gary Marshall, Multimedia Technology Supervisor; Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of September 9, 2021.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, reported he and Commissioner Sheryl Bender attended the September 14, 2021 Board of Education meeting and the Board voted unanimously to support the reappointment of Commissioner Bender for another three

year term. Mr. Kato congratulated Commissioner Bender and thanked her for speaking to the Board in support of the Commission and the staff.

Mr. Kato noted that the October 7, 2021 Personnel Commission meeting will be held in-person at the Personnel Commission offices. Mr. Kato thanked Gary Marshall, Ruben Sosnowski and the Office of Multimedia Services for their support and assistance over the last 17 months broadcasting the Personnel Commission meetings.

Maria Braunstein, Personnel Analyst, reported there are 52 recruitments in progress and 21 pending. Ms. Braunstein explained that Avalon has several vacant positions and that she is coordinating a trip to Avalon to fill the positions as soon as possible. Ms. Braunstein thanked the Personnel Commission team for their support and dedication.

Jesus Rios Jr., Employment Services Supervisor, stated that staff continues to provide eligibility lists to sites in addition to fingerprinting new candidates and processing new hires. Mr. Rios recognized staff for their continuous efforts to fill vacancies and staff sites.

Dale Culton, Certification Services Manager, shared that higher than usual numbers of classified employee resignations and approved leaves of absence have contributed to a higher number of requests for classified substitute employees which depletes the substitute pool. Mr. Culton explained there was a 308% increase of classified leave of absences last year and 80 classified resignations have recently been accepted by the Board of Education.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Building Maintenance Worker
2. **RATIFY** job announcement bulletin for Building Maintenance Worker - Driver
3. **RATIFY** job announcement bulletin for Educare Family Support Specialist – Bilingual Spanish
4. **RATIFY** job announcement bulletin for Health Assistant
5. **RATIFY** job announcement bulletin for Instructional Aide – Instrumental Music
6. **RATIFY** job announcement bulletin for Plant Utilities Operator
7. **RATIFY** job announcement bulletin for School Data Technician
8. **RATIFY** job announcement bulletin for Staff Secretary
9. **RATIFY** job announcement bulletin for Strategic Data Project Analyst
10. **APPROVE** the certification of Catalina Island Custodian eligibility list 21-0151-0139 established 09/22/2021
11. **APPROVE** the certification of Instructional Aide - Special eligibility list 22-0026-0448 established 09/22/2021

12. **APPROVE** the certification of Maintenance Team Lead* REVISED eligibility list 22-0003-5283 established 09/03/2021
13. **APPROVE** the certification of Nutrition Service Worker eligibility list 22-0037-5068 established 09/24/2021
14. **APPROVE** the certification of Plant Supervisor - Avalon eligibility list 21-0118-5081 established 09/20/2021
15. **APPROVE** the certification of Recreation Aide eligibility list 22-0048-5255 established 09/21/2021
16. **APPROVE** the certification of Recreation Aide – Kids’ Club eligibility list 22-0038-5257 established 09/22/2021
17. **APPROVE** the certification of Recreation Aide – WRAP Expanded Learning eligibility list 22-0035-5261 established 09/17/2021

Following discussion a motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to ratify items 1-9, and approve items 10-17 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPROVE** the recommendation to remove from eligibility list ID 20994309

New Business Item 1 was moved into closed session.

OTHER ITEMS Commissioner Ulaszewski inquired about health and safety protocols for upcoming in-person Commission meetings. Mr. Kato explained that protocols for visitors are in place and posted at every entrance. Mr. Kato also mentioned that the Commission meeting room is set up for proper social distancing and is equipped with an air purifying system and ceiling fans.

The Commissioners also extended their gratitude to Gary Marshall, Ruben Sosnowski and the Office of Multimedia Services for their support and assistance broadcasting the Personnel Commission meetings.

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, October 7, 2021 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION The Personnel Commission retired into closed session at 8:32 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:00 a.m. and the following reportable actions were taken:

1. **APPROVE** the recommendation to remove from eligibility list ID 20994309

An amended motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to allow Applicant ID 20994309 to remain on the current eligibility list of Nutrition Services Worker. The Commissioners also requested staff strongly emphasize to the candidate the need to reveal all information completely and accurately on future District employment applications to avoid a cause for rejection.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:02 a.m.