

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
880 Locust Ave.
Long Beach, CA 90813

MINUTES
Regular Meeting

April 8, 2021

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Vice-Chairperson, on Thursday, April 8, 2021 at 8:15 a.m. at 880 Locust Ave., Long Beach, California. The meeting was broadcast on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Vice-Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Linda Vaughan
Terence Ulaszewski

Absent: Sheryl Bender

STAFF MEMBERS TELEPHONICALLY PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Dale Culton, Certification Services Manager; Mindi Ritter, Senior Administrative Secretary; Jesus Rios Jr., Employment Services Supervisor; Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Alejandra Torres, Human Resources Technician; and Aisha Alex, Human Resources Assistant.

GUESTS TELEPHONICALLY PRESENT

David Zaid, Assistant Superintendent, Human Resource Services; Brittany Jones, CSEA Labor Relations Representative; Gilbert Bonilla Jr., CSEA Chapter 2 President; Gary Marshall, Multimedia Technology Supervisor; Ruben Sosnowski, Production Specialist/Editor; Appellant 31418279.

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of March 25, 2021.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Linda Vaughan	X		
Terence Ulaszewski	X		

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, reported he met with Cassandra Richards, Assistant Principal at Cubberley, to discuss the reopening of the Monroe school site and related safety and security procedures. Mr. Kato informed the Commission that Brittany Jones, California School Employees Association (CSEA) Labor Relations Representative, is leaving her position with CSEA and that she will be missed. Mr. Kato thanked Ms. Jones for all of her collaborative work during her time with the Long Beach Unified School District.

Ms. Jones thanked the Commissioners and staff for all of their work on behalf of classified employees and how much she appreciated having such a wonderful working relationship. Ms. Jones stated her last day is April 16, 2021 and while she is excited about her journey to her new employer, she is sad to be leaving Long Beach.

Maria Braunstein, Personnel Analyst, reported 44 recruitments are in various stages of the examination process. Ms. Braunstein shared that recently the 108th recruitment of this fiscal year was opened. Ms. Braunstein mentioned that in-person testing at the Personnel Commission offices has resumed and thanked Aisha Alex, Human Resources Assistant; Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; and Alejandra Torres, Human Resources Technician for following protocols and making the candidates feel safe in person.

Jesus Rios Jr., Employment Services Supervisor, informed the Commissioners that the Certification Unit continues to work with sites to fill vacancies in preparation of the re-opening of schools. Mr. Rios Jr. mentioned that 87 candidates were fingerprinted and 571 classified performance evaluations were sent in the month of March.

Susan Leaming, Personnel Analyst, informed the audience that the first virtual CalPERS retirement workshop will be held on April 22, 2021 and the registration form is available on the Personnel Commission website under classified staff development. Ms. Leaming mentioned that representatives from payroll and risk management will also be present at the workshop to answer questions.

Terence Ulaszewski, Vice-Chairperson, thanked Brittany Jones for her support and wished her success in her new position. Mr. Ulaszewski thanked Commission staff for all of their efforts to assure that school sites are staffed and ready to take care of the students.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Carpenter
2. **RATIFY** job announcement bulletin for Fleet Maintenance Manager
3. **RATIFY** job announcement bulletin for Nutrition Services Supervisor I
4. **RATIFY** job announcement bulletin for Nutrition Services Supervisor II
5. **RATIFY** job announcement bulletin for Production Center Supervisor
6. **RATIFY** job announcement bulletin for Purchasing & Contracts Director
7. **APPROVE** the certification of Child Care Worker eligibility list 21-CCW10-5258 established on 03/02/2021

8. **APPROVE** the certification of Heavy Truck Driver eligibility list 21-0065-0187 established 03/24/2021
9. **APPROVE** the certification of Human Resources Technician eligibility list 21-0062-3352 established 03/30/2021
10. **APPROVE** the certification of Instructional Aide Special (Revised) eligibility list 21-0011-0448 established 03/09/2021
11. **APPROVE** the certification of Intermediate Office Assistant – BL Spanish eligibility list 21-0068-5050 established 04/01/2021
12. **APPROVE** the certification of Recreation Aide eligibility list 21-0090-5255 established 04/02/2021
13. **APPROVE** the certification of Recreation Aide eligibility list 21-0097-5255 established 04/08/2021
14. **APPROVE** the certification of Van Driver – Catalina Island eligibility list 21-0067-5280 established 04/05/2021

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify item 1-6 and approve items 7-14 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Linda Vaughan	X		
Terence Ulaszewski	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPEAL** of a Disqualified Applicant ID 31418279

Appellant 31418279 was in attendance. The Commission moved New Business Item 1 to closed session.

OTHER ITEMS

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, April 22, 2021 at 8:15 a.m. at 880 Locust Ave. Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION The Personnel Commission retired into closed session at 8:26 a.m.

OPEN SESSION The Personnel Commission returned to open session at 9:30 a.m. and the following reportable action was taken:

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to deny the appeal of Applicant ID 31418279.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Linda Vaughan	X		
Terence Ulaszewski	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:31 a.m.