

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
4400 Ladoga Avenue  
Lakewood, CA 90713

MINUTES

Regular Meeting

July 18, 2019

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, July 18, 2019 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender  
Terence Ulaszewski  
Linda Vaughan

STAFF MEMBERS PRESENT

Maria Lynn Braunstein, Personnel Analyst; Gregg Robinson, Associate Personnel Analyst; Pamela Brackman, Senior Administrative Secretary; Dale Culton, Certification Services Manager; Judith Alonso, Human Resources Assistant; Susan Brister, Human Resources Technician; Ashleigh Fernando, Human Resources Assistant; Oralia Leyva Leonor, Human Resources Technician; Silaue Taeleifi, Human Resources Technician.

GUESTS

Gilbert Bonilla, CSEA Chapter 2 President, Juan Garcia, Instructional Assistant-Computer Resources Retiree; Ann Culton, Administrative Coordinator-Human Resource Services

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Ms. Vaughan, and seconded by Mr. Ulaszewski, and the motion carried with a unanimous vote of those present to approve the minutes of the Regular Meeting of June 20, 2019.

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM  
EXECUTIVE OFFICER

In Kenneth Kato, Executive Director, absence Maria Lynn Braunstein, Personnel Analyst, was the meeting facilitator.

Dale Culton, Certification Services Manager, informed the Commission that he attended the Board of Education meeting and Felton Williams, Board member, was appointed President, and Juan Benitez, Board member, was appointed Vice-President. In addition, Chris Steinhauser, Superintendent, announced six (6) administrative assignments changes. Mr. Culton continued that Jesus Rios accepted the position of Employment Services Supervisor for the Personnel Commission.

Greggory Robinson, Associate Personnel Analyst, informed the Commission that currently there are 24 open and 16 pending recruitments. Staff is readying for the upcoming school year recruiting and testing for school based positions such as Recreation Aides, Child Care Workers as well as providing lists for Intermediate Office Assistants. Mr. Robinson continued that the department is collaborating with Alan Reising, Executive Director of Facilities on filling multiple maintenance vacancies.

CONSENT AGENDA

A motion was made by Ms. Vaughan, and seconded by Mr. Ulaszewski, and the motion carried with a unanimous vote of those present to ratify items 1-6 and approve items 7-13 on the Consent Agenda.

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

1. **RATIFY** job announcement bulletin for Carpenter
2. **RATIFY** job announcement bulletin for Instructional Assistant-School for Adults
3. **RATIFY** job announcement bulletin for Recreation Aide-Kids' Club
4. **RATIFY** job announcement bulletin for Senior Health Assistant
5. **RAFITY** job announcement bulletin for Water/Boiler Treatment Specialist
6. **RATIFY** job announcement bulletin for Welder
7. **APPROVE** the certification of Accountant eligibility list  
19-0139-0358 established 06/28/2019
8. **APPROVE** the certification of Child Care Worker eligibility list  
19-0142-5258 established 06/28/2019
9. **APPROVE** the certification of Custodian eligibility list 19-0120-0139  
established 07/02/2019

10. **APPROVE** the certification of Employment Services Supervisor eligibility list 19-0126-5250 established 07/02/2019
11. **APPROVE** the certification of Instructional Aide Special eligibility list 19-0148-0448 established 07/19/2019
12. **APPROVE** the certification Intermediate Accounting Assistant eligibility list 19-0138-0755 established 06/28/2019
13. **APPROVE** the certification of Technology Field Operations Supervisor eligibility list 19-0140-5249 established 06/27/2019

OLD BUSINESS                      None

NEW BUSINESS                      1. **ABOLISH** the grandfathered classification of Welder (Class Code 0303)

Following discussion, a motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried with a unanimous vote of those present to abolish the grandfathered classification of Welder (Class Code 0303).

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

2. **APPROVE** the recommendation to remove from eligibility list ID 32445314
3. **APPROVE** the recommendation to remove from eligibility list ID 32326953
4. **APPROVE** the request for Hearing in Disciplinary Matter Employee E9824782

The Commission moved New Business items 2-4 to closed session.

OTHER ITEMS                      None

NEXT REGULAR MEETING                      The next Regular Meeting of the Personnel Commission is scheduled for Thursday, August 1, 2019 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

CLOSED SESSION                      The Personnel Commission retired into closed session at 8:25 a.m.

OPEN SESSION                      The Personnel Commission returned to open session at 9:00 a.m. and the following actions were taken:

1. A motion was made by Mr. Ulaszewski and seconded by Ms. Vaughan and the motion carried with a unanimous vote of those present to **SUSTAIN** staff's recommendation to remove candidate 32445314 from current eligibility list and is barred from applying for any future positions.

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

2. A motion was made by Mr. Ulaszewski and seconded by Ms. Vaughan and the motion carried with a unanimous vote of those present to **SUSTAIN** staff's recommendation to remove candidate 32326953 from current eligibility list and allow to reapply 6 months after completion of probation.

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

3. A motion was made by Mr. Ulaszewski and seconded by Ms. Vaughan and the motion carried with a unanimous vote of those present to **DENY** staff's recommendation to grant employee E9824782 a Hearing.

| <u>Roll-Call Vote</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> |
|-----------------------|-------------|-------------|------------------|
| Sheryl Bender         | X           |             |                  |
| Terence Ulaszewski    | X           |             |                  |
| Linda Vaughan         | X           |             |                  |

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:08 a.m.