

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, CA 90713
And
531 E Lionshead Circle #204
Vail, CO 86157

MINUTES
Regular Meeting

February 9, 2023

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, February 9, 2023 at 8:19 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California and 531 E Lionshead Circle #204, Vail, CO 86157.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

ROLL
STAFF MEMBERS
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; William Ewing, Acting Personnel Analyst; Jesus Rios Jr., Certification Services Manager; Amy Van Fossen, Associate Personnel Analyst; Lydia Smith, Associate Personnel Analyst; Mindi Ritter, Senior Administrative Secretary; Oralía Leyva, Employment Services Supervisor; Joanna Guzman, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Jazmin Salgado, Human Resources Technician; and Alejandra Torres, Human Resources Technician.

GUESTS PRESENT

Stacey Lewis, Val Faar, Appellant 52185112

MINUTES OF
REGULAR MEETING
APPROVED

A motion was made by Terence Ulaszewski, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of January 26, 2023.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, introduced and welcomed William Ewing, who is an Interim Personnel Analyst assisting in the Classification unit. Mr. Kato shared that

Proposition 28 has moved forward bringing in the arts into the classroom which will create possible new classified positions

Lydia Tran, Associate Personnel Analyst, reported there are 75 recruitments in varying stages of completion with 28 open and accepting applications. Ms. Tran shared that she, Maria Braunstein, Personnel Analyst, and Andrea Armas, Human Resources Technician, recently went to Avalon on Catalina Island to recruit and give examinations for the specific site vacancies. Ms. Tran mentioned that there was an applicant for every recruitment at Avalon.

Jesus Rios Jr., Certification Services Manager, reported that staff continue to send the eligibility lists out to schools and departments to fill their vacancies. Mr. Rios shared that at the last Board of Education meeting a total of 50 probationary and 17 substitute employees were appointed in the classified service. Mr. Rios recognized Mari Rojas, Human Resources Technician, for her work in sending out 491 evaluations for Classified employees this month. Mr. Rios thanked the front desk staff for their assistance with summer school applications. Mr. Rios mentioned that 300 applications have been submitted and the deadline to submit is in March.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Intermediate Accounting Assistant
2. **RATIFY** job announcement bulletin for Instructional Aide – Special
3. **APPROVE** the certification of District Security Officer eligibility list 23-0175-5202 established 02/10/2023
4. **APPROVE** the certification of Food Production Utility Worker eligibility list 23-0138-0477 established 02/03/2023
5. **APPROVE** the certification of High School Office Supervisor eligibility list 23-0149-3349 established 02/09/2023
6. **APPROVE** the certification of Instructional Aide - Special eligibility list 23-0218-0448 established 02/08/2023
7. **APPROVE** the certification of Instructional Assistant – School for Adults eligibility list 23-0145-0766 established 02/09/2023
8. **APPROVE** the certification of Kids' Club Lead Assistant eligibility list 23-0186-0515 established 02/09/2023
9. **APPROVE** the certification of Recreation Aide eligibility list 23-0181-5255 established 02/08/2023
10. **APPROVE** the certification of Recreation Aide – Kids' Club eligibility list 23-0184-5257 established 02/07/2023
11. **APPROVE** the certification of School Safety Officer eligibility list 23-0077-5014 established 02/03/2023

12. **APPROVE** the certification of Senior Locksmith eligibility list 23-0177-5193 established 02/07/2023

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-2 and approve items 3-12 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

NEW BUSINESS

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 15783145

New Business item 1 was moved into closed session.

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 52185112

New Business item 2 was moved into closed session.

OLD BUSINESS

None

OTHER ITEMS

Mr. Terence Ulaszewski mentioned that the City of Long Beach has approximately 1,200 vacancies, which equates to 20% of the organization. Mr. Ulaszewski reported the unemployment rate is 3.2% which is a 50-year low.

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, February 23, 2023 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:30 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 12:01 p.m. with the following reportable actions.

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 15783145

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to dismiss staff's recommendation and allow Applicant ID 15783145 to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender		X	
Terence Ulaszewski		X	
Linda Vaughan		X	

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 52185112

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to dismiss staff's recommendation and allow Applicant ID 52185112 to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender		X	
Terence Ulaszewski		X	
Linda Vaughan		X	

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 12:03 p.m.