



## PERSONNEL COMMISSION

**Class Code: 0590**  
**Salary Range: 38 (S1)**

### PEST CONTROL SUPERVISOR

#### JOB SUMMARY

Under general supervision, to plan, supervise and perform the identification, control and extermination of invertebrate and vertebrate pests at District sites; to maintain and repair wood structures, buildings, articles and equipment; to train and supervise assigned personnel in pest control procedures and treatments; and to perform related work as assigned.

#### EXAMPLES OF DUTIES

*The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks performed in this classification.*

- Inspect all areas of school facilities to determine the presence of pests (vertebrate and invertebrate) and determine the sequence of treatment necessary; exterminate pests such as ants, roaches, spiders, beetles, fleas, fungus and termites; trap animals such as rats, mice and gophers; remove live and dead animals such as cats, dogs and skunks from attics, walls, and sub areas of District property. **E**
- Train, and supervise assigned personnel in methods of pest eradication and destruction; evaluate the quantity and quality of the work performed. **E**
- Prepare specifications for pest control work to be performed by private contractors; evaluate the work and report discrepancies to superiors. **E**
- Estimate time, materials and personnel needed for pest treatment at a site; confer with administrators and other personnel to schedule optimum time for pesticide treatment. **E**
- Make minor building repairs and request major repairs be made to prevent or control infestation by pests. **E**
- Post notices and tag doors and entrances to buildings to prevent entry by students, the public and employees. **E**
- Order and maintain materials and supplies. **E**
- Operate power spray equipment to apply chemical treatments at sites. **E**
- Maintain records of inspections and treatments. **E**
- Work closely and cooperate with personnel from other agencies having inspection and enforcement authority over pest control equipment and chemicals (e. g. federal and state Environmental Protection Agencies and Los Angeles County Health Department). **E**
- Test and evaluate new chemicals, methods and equipment and recommend those best suited to District requirements and mandated by law. **E**
- Make presentations at meetings to District personnel (custodians, food service, administrators) to advise them on the purpose, hazards and safety of pesticide treatments. **E**

- Speak to groups of parents and the public about pesticide treatments in regard to health and safety at schools including an explanation of the chemical composition and legal requirements imposed on pesticide applications. *E*
- Operate a District vehicle. *E*
- Adjust employee grievances. *E*

*Note: At the end of some of the duty statements there is an italicized "E" which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.*

### **DISTINGUISHING CHARACTERISTICS**

An incumbent inspects and treats for the eradication and prevention of pests through such operations as trapping and spraying at infested District structures. Other work performed in support of these duties is ordering of supplies, storekeeping, record keeping and public contact. Because of the potential hazards associated with pesticides, an incumbent follows prescribed health and safety practices in the application of pesticides at District sites. An incumbent also uses and supervises the use of equipment, materials and supplies and trains assigned personnel in procedures and methods necessary to the conduct of the work.

### **EMPLOYMENT STANDARDS**

#### **Knowledge of:**

Methods and procedures, detecting devices and specialized tools used in structural pest control.

Properties of wood and associated materials subject to infestation and destruction by pests.

Building structures constructed of wood and various associated materials.

Hand and power tools typically used in carpentry.

Government agencies which monitor and laws which govern the application of hazardous materials and chemicals used in pesticide treatments.

Safe application of chemicals and materials used in general and structural pest control work.

Characteristics of insects, termites, rodents and other pests.

Techniques of training and supervision.

Arithmetic and measures sufficient to mix and dilute chemical pesticides and establish dosage ratio.

#### **Ability to:**

Plan, supervise and evaluate the work of assigned personnel.

Mix and apply properly chemicals used in pesticide work.

Develop operational standards for material and procedures.

Remove infested and damaged parts of wooden structures.

Inspect structures and exterminate insects and other pests.

Operate safely hand and power tools used in carpentry work.

Perform carpentry maintenance and repair work.

Operate safely pest control power equipment such as a spray rig.

Read and work from blueprints and specifications.

Estimate the time and materials for pesticide treatments at District sites.  
Operate materials handling equipment such as a fork lift.  
Speak in front of large groups.  
Establish and maintain effective working relationships with others contacted in the course of work.

**Training:**

Graduation from high school or equivalent.

**Experience:**

Four years of structural pest control work including the evaluation of pesticides and techniques of applying pesticides.

Any other combination of training and/or experience which demonstrates that the applicant is likely to possess the required skills, knowledges and abilities may be considered.

**WORKING ENVIRONMENT**

Outside in inclement weather; inside school buildings in offices, cafeterias and kitchens, locker rooms, bathrooms, classrooms, crawl spaces and attics; under school buildings in dark, damp and dirty spaces; work in tight spaces in and under buildings; dust and strong odors.

**PHYSICAL DEMANDS**

Move up to 100 pounds; lift and carry up to 50 pounds; stoop, crawl and bend; climb ladders and scaffolds; working at heights from a crane lift; walk on high ledges, joists and roofs.

*AMERICANS WITH DISABILITIES ACT*

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

**SPECIAL REQUIREMENTS**

Valid California class C drivers license at the time of appointment.

Possession of a valid California State Structural Pest Control License, Branch 2 (general pest) and Branch 3 (termite).

State of California mandated continuing education requirements as stated in article 3.5, Title 16, of the State Structural Pest Control Act as a condition of license renewal during the three year renewal period according to the number of branches in which licenses are held.

The incumbent is required to wear respiratory protection equipment and pass periodic physical examinations prescribed for those who must wear respiratory equipment.

Applicants for this classification will be required to obtain and submit, at his/her own expense, his/her current motor vehicle driving record at the time of appointment. The record must meet and be maintained at the District's safe driving standard. Failure to meet this requirement will result in the disqualification of the applicant regardless of any other standing.

**APPOINTMENT**

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

07/25/96

Revised: 10/8/09

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