

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, CA 90713

MINUTES
Regular Meeting

January 27, 2022

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Chairperson, on Thursday, January 27, 2022 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

ROLL A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

CLOSED SESSION The Personnel Commission retired into closed session at 8:16 a.m.

OPEN SESSION The Personnel Commission returned to open session at 9:00 a.m. and no reportable actions were taken.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

STAFF MEMBERS PRESENT Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Dale Culton, Certification Services Manager; Amy Van Fossen, Associate Personnel Analyst; Mindi Ritter, Senior Administrative Secretary; Anne Follett, Employment Services Supervisor (Acting); Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Joanna Guzman, Human Resources Technician; and Lydia Smith, Human Resources Assistant.

GUESTS PRESENT Jill Baker Ed.D., Superintendent of Schools; Yumi Takahashi, Chief Business and Financial Officer; Enrique Chavez Garcia, CSEA Chapter 2 Vice President-Unit A.

MINUTES OF REGULAR MEETING APPROVED A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of January 13, 2022.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, shared that he will attend the California School Personnel Commissioners Association (CSPCA) 50th Annual Conference in March 2022. Mr. Kato noted that he will be presenting at the conference with the Los Angeles County Office of Education regarding proposed legislative changes to eligibility lists and the rule of three ranks.

Maria Braunstein, Personnel Analyst, reported there are 74 open recruitments in various stages of the examination process and nine (9) pending. Ms. Braunstein explained the addition of Jesus Rios Jr. and Amy Van Fossen as Associate Personnel Analysts has been very helpful in moving more recruitments forward. Ms. Braunstein explained that securing raters has been difficult for not only our District but other agencies due to COVID-19. Ms. Braunstein shared that she was at Nutrition Services conducting the Warehouse Materials Processor performance exam and was approached by a candidate who told her that he was a student in a Long Beach School for Adults Building Maintenance Custodial Services class and thanked her for sharing information about the warehouse position. Ms. Braunstein stated that sharing other job opportunities with these candidates can impact the possibility of applicants applying for positions throughout the District.

Dale Culton, Certification Services Manager, informed the Commission that the online summer school application will be available Monday, January 31, 2022 and will close on March 18, 2022. Mr. Culton thanked Anne Follett, Employment Services Supervisor (Acting) and Jesus Rios Jr., Associate Personnel Analyst, for assisting with the online application. Mr. Culton shared a comparison of hire data from last year and now, which shows there have been more new hires this year than the previous year, and we still have five (5) months until the end of the year.

Susan Learning, Personnel Analyst, shared that Aisha Alex, Human Resources Assistant, has been promoted to Staff Secretary in another department and interviews were held Monday to select a replacement.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Custodial Services Inspector
2. **RATIFY** job announcement bulletin for Custodian Assistant
3. **RATIFY** job announcement bulletin for Grounds Equipment Operator I
4. **RATIFY** job announcement bulletin for Groundskeeper
5. **RATIFY** job announcement bulletin for Heavy Truck Driver
6. **RATIFY** job announcement bulletin for Lead Custodian
7. **RATIFY** job announcement bulletin for Library/Media Assistant
8. **RATIFY** job announcement bulletin for Nutrition Services Payroll Technician

9. **RATIFY** job announcement bulletin for Nutrition Services Worker
10. **RATIFY** job announcement bulletin for Recreation Leader – WRAP Expanded Learning
11. **RATIFY** announcement bulletin for Site Specialist - Business Partnerships
12. **APPROVE** the certification of Building Maintenance Worker eligibility list 22-0054-0625 established 1/27/2022
13. **APPROVE** the certification of Building Maintenance Worker/Driver eligibility list 22-0055-0880 established 1/27/2022
14. **APPROVE** the certification of Catalina Island - Custodian eligibility list 22-0065-0139 established 1/19/2022
15. **APPROVE** the certification of Grounds Equipment Operator I – Catalina Island eligibility list 22-0073-0175 established 1/19/2022
16. **APPROVE** the certification of Instructional Aide - Special eligibility list 22-0125-0448 established 1/28/2022
17. **APPROVE** the certification of Instructional Aide - Special eligibility list 22-0133-0448 established 1/27/2022
18. **APPROVE** the certification of Kids' Club Assistant eligibility list 22-0101-0694 established 1/18/2022
19. **APPROVE** the certification of Nutrition Services Worker eligibility list 22-0096-5068 established 1/05/2022
20. **APPROVE** the certification of Nutrition Services Worker eligibility list 22-0115-5068 established 1/25/2022
21. **APPROVE** the certification of Recreation Aide eligibility list 22-0129-5255 established 1/19/2022
22. **APPROVE** the certification of Recreation Aide - Kids' Club eligibility list 22-0150-5257 established 01/19/2022
23. **APPROVE** the certification of School Data Technician eligibility list 22-0052-3360 established 1/27/2022
24. **APPROVE** the certification of Translator – Interpreter Bilingual Spanish eligibility list 22-0040-5079 established 01/20/2022
25. **APPROVE** the certification of Translator – Interpreter Bilingual Spanish eligibility list 22-0044-5079 established 1/18/2022

Following discussion, a motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to ratify item 1-11 and approve items 12-25 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS None

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, February 10, 2022 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

ADJOURNMENT The Regular Meeting of the Personnel Commission was declared adjourned at 9:12 a.m.