



MEETING AGENDA

Testing Room
Personnel Commission Office
999 Atlantic Avenue, Third Floor
Long Beach, CA 90813

FEBRUARY 5, 2009
THURSDAY
8:15 A.M.

1. CALL TO ORDER
2. ROLL
 1. Vera Mulkey, Chairperson Present _____
 2. Terry Ulaszewski, Vice-chairperson Present _____
 3. Chuck Acosta, Member Present _____
3. PRELIMINARY
 - 3.1 Pledge of Allegiance to the Flag
 - 3.2 Introduction of Guests
4. HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON AGENDA
5. REPORT FROM THE EXECUTIVE OFFICER
6. HEARINGS
None.
7. MINUTES
 - 7.1 **Approval of Minutes for January 22, 2009** **Action**
8. ITEMS FOR DISCUSSION AND/OR ACTION
 - 8.1 **Classification/Restructure Recommendations per Education Code 45246**
 - 8.2 **Recommendation to Remove from Eligibility List per P.C. Rule 4.2.A.15** **Restricted Action**
 - 8.3 **Recommendation to Remove from Eligibility List per P.C. Rule 4.2.A.7** **Restricted Action**
 - 8.4 **Recommendation to Remove from Eligibility List per P.C. Rule 4.2.A.7** **Restricted Action**
 - 8.5 **Recommendation to Remove from Eligibility List per P.C. Rule 4.2.A.6** **Restricted Action**
9. BULLETINS AND TESTING ACTIONS
 - 9.1 **Bulletins – Per Personnel Commission Rule 4.6.B**
 - 9.2 **Eligibility Lists – Per Personnel Commission Rule 5.1.A** **Restricted Action**

ASB Financial Technician (Amended)	Dual	09-0043-0751
Campus Security Officer	Open/Cont	09-0074-5011
Campus Security Officer/ Substitutes & LTES	Open/Cont	09-LTES-5011
Instructional Aide – Special	Open/Cont	09-0084-0448
Instructional Aide – Special/Substitutes & LTES	Open/Cont	09-LTES-0448
Instructional Assistant – IBT	Open/Cont	09-0082-5035
Nutrition Services Worker	Open/Cont	09-0083-5068
Plant Supervisor – High School	Prom	09-0049-5029
10. OTHER ITEMS
11. The next regular meeting of the Personnel Commission will be held on Thursday,

February 19, 2009 at 8:15 a.m., in the Testing Room of the Personnel Commission Office at 999 Atlantic Avenue, Long Beach, CA 90813.

12. CLOSED SESSION

**12.1 Review and Take Action on Appellant's Request for
Compensation of Expenses Incurred in Pursuit of Appeal Restricted Action**

12.2 Performance Evaluation of the Executive Officer

13. ADJOURNMENT

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Minutes for January 22, 2009

PAGES: 7.1.1- 7.1.4

Date: February 5, 2009

Reason for
Consideration: Action

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:17 a.m. at which time she led the pledge of allegiance to the flag and acknowledged that we are conducting our first Personnel Commission meeting with our newly elected President, Barack Obama.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Vera Mulkey, Chairperson
Terry Ulaszewski, Member
Chuck Acosta, Member

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Marilyn Doss, Personnel Analyst
Susan Leaming, Personnel Analyst
Maria Braunstein, Associate Personnel Analyst
Mary Cates, Human Resources Supervisor
Judy Marshall, Human Resources Technician
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guest: Gregory McEntire, Appellant.

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

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None

REPORT FROM THE EXECUTIVE OFFICER

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Mr. Curiel briefly discussed the budget. The State budget has not been resolved at this time. There was a Budget Advisory Committee meeting held on January 15th. There will be a special Board meeting held on Monday, January 26th to review the District budget. Mr. Steinhauser has distributed a District Program Priorities Survey to staff and parents. Mr. Curiel strongly encouraged Commissioners to submit their survey. As of Wednesday, January 21 at least 5,000 surveys have been submitted.

Mr. Curiel informed the Commissioners that we have received communication from Appellant Rallo's attorney requesting compensation for expenses incurred in pursuit of Rallo's appeal. The Commissioners approved to take action on this request at the next Personnel Commission meeting on February 5, 2009.

Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. Each manager/supervisor present gave a brief report on the current activities of their units.

Mr. Curiel reminded the Commissioners of the CSEA Installation of Officers breakfast on January 31, 2009.

PERSONNEL COMMISSION MINUTES

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The minutes of the January 8, 2009 Personnel Commission Meeting were approved.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove a name from current eligibility lists per Personnel Commission Rule 4.2.A.5. The appellant, Gregory McEntire, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

None

ELIGIBILITY LISTS

ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

Catering Supervisor	Prom	09-0065-5057
Instructional Aide – Special	Open/Cont	09-0077-0448
Instructional Aide – Special	Open/Cont	09-0081-0448
Instructional Aide – Special/ Substitutes & LTES	Open/Cont	09-LTES-0448
Instructional Aide – Special/ Substitutes & LTES	Open/Cont	09-LTES-0448
Kids Club Assistant	Dual	09-0063-0694
Kids Club Lead Assistant	Dual	09-0064-0515
Nutrition Services Worker	Open/Cont	09-0076-5068

Extend Eligibility Lists

Community Liaison Worker Bilingual Spanish	Dual	08-0083-0155
Intermediate Accounting Assistant	Dual	08-0095-0755
School Safety Communications Operator	Dual	08-0100-5013
School Safety Officer	Open/Cont	08-0113-5014
School Safety Officer	Open/Cont	09-0015-5014
Staff Secretary	Dual	08-0053-3364
Switchboard Operator	Dual	08-0094-5033

OTHER ITEMS

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None

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, February 5, 2009. The meeting will be at 8:15a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

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The following reportable actions were taken during Closed Session:

The Commission acted to sustain staff's recommendation to remove Gregory McEntire from current eligibility lists and instructed the Executive Officer to notify him of this decision.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 10:05 a.m.

ADJOURNMENT

There being no further business, Chairperson Mulkey adjourned at 10:10 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer