



PERSONNEL COMMISSION

PLEASE POST

MEETING AGENDA

Testing Room
Personnel Commission Office
999 Atlantic Avenue, Third Floor
Long Beach, California

December 10, 2009
THURSDAY
9:30 A.M.

1. CALL TO ORDER
2. ROLL
 1. Terry Ulaszewski, Chairperson Present _____
 2. Chuck Acosta, Vice-chairperson Present _____
 3. Vera Mulkey, Member Present _____
3. PRELIMINARY
 - 3.1 Pledge of Allegiance to the Flag
 - 3.2 Introduction of Guests
4. HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON AGENDA
5. REPORT FROM THE EXECUTIVE OFFICER
6. HEARINGS Action
None
7. MINUTES Action
7.1 Approval of Minutes for November 22, 2009
8. ITEMS FOR DISCUSSION AND/OR ACTION
 - 8.1 **Appeal of a Disqualified Applicant per PC Rule 4.2.A.6** **Restricted Action**
 - 8.2 **Removal of an Applicant per PC Rule 4.2.A.24** **Restricted Action**
 - 8.3 **Removal of an Applicant per PC Rule 4.2.A.5 & 4.2.A.7** **Restricted Action**
 - 8.4 **Removal of an Applicant per PC Rule 4.2.A.24** **Restricted Action**
9. BULLETINS AND TESTING ACTIONS
 - 9.1 Bulletins – Per Personnel Commission Rule 4.6.B Action
 - 9.2 **Eligibility Lists – Per Personnel Commission Rule 5.1.A** **Restricted Action**
Extend Eligibility Lists
10. Other Items
None
11. The next regular meeting of the Personnel Commission will be held on Thursday, January 7, 2010 at 8:15 a.m. in the Testing Room of the Personnel Commission Office at 999 Atlantic Avenue, Long Beach, California.
12. CLOSED SESSION
13. ADJOURNMENT

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Minutes for November 19, 2009

PAGE: 7.1.1 – 7.1.4

Date: December 10, 2009

Reason for
Consideration: Action

–
Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Terry Ulaszewski called the meeting of the Personnel Commission to order at 8:16 a.m. and led the pledge of allegiance.

COMMISSION MEMBERS PRESENT

Terry Ulaszewski, Chairperson
Vera Mulkey, Member
Charles Acosta, Member

STAFF MEMBERS PRESENT

Ramon Curiel, Executive Officer
Lori Gamble, Sr. Administrative Secretary
Shirley Chiavetta, Sr. Personnel Analyst
Susan Leaming, Personnel Analyst
Dale Culton, Certification Services Manager
Maria Lynn Braunstein, Associate Personnel Analyst
Adrianna Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA Chapter President Long Beach 2, Adrienne Rambo, CSEA Unit A, Vice President, Dan Ewaskey, CSEA Unit B, Vice President, Roosevelt Sargent, Appellant; and Jeffrey Taylor, Appellant

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

None

HEARING OF PUBLIC TESTIMONY AND
QUESTIONS FROM THE FLOOR ON
ITEMS NOT LISTED ON THE AGENDA

REPORT FROM THE EXECUTIVE OFFICER

REPORT FROM THE EXECUTIVE OFFICE

Ramon Curiel reported on an agreement between CSEA and LBUSD during Successor Negotiations which was accepted by the Board of Education at the November 17, 2009 Board Meeting.

Mr. Curiel reported that the State of California declared that they have a further \$21 billion dollar deficit which may have considerable influence in school districts' budgets.

The November 30 and December 1 Board of Education Workshop will present a budget update.

Mr. Curiel informed the Commission of the "No Substitute" policy that was instituted late last week. Reports indicate that the policy is already showing a cost savings.

Mr. Curiel advised the Commission of a memo advising principals, department heads, and administration to identify positions that may require bilingual classification to avoid "bumping" problems at the time of layoff.

Mr. Curiel asked the Personnel Commission Division Heads to give a brief update of the Department's activities. The staff managers present gave individual reports to the Commission on the current projects of their units.

HEARINGS

HEARINGS

None

MINUTES

MINUTES

The Commission approved the minutes of the November 5, 2009 Personnel Commission meeting.

APPEAL OF DISQUALIFIED APPLICANT

APPEAL OF DISQUALIFIED APPLICANT

Staff submitted a recommendation to disqualify an applicant from continuing in the examination process per Personnel Commission Rule 4.2.A.15. The appellant, Roosevelt Sargent, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

APPEAL OF DISQUALIFIED APPLICANT

APPEAL OF DISQUALIFIED APPLICANT

Staff submitted a recommendation to disqualify an applicant from continuing in the examination process per Personnel Commission Rule 4.2.A.10. The appellant, Jeffrey Taylor, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

BULLETINS

BULLETINS

Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job

bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>
Grounds Equipment Operator II	Dual	10-0054-0176
Plant Supervisor II	Prom	10-0030-5027

ELIGIBILITY LISTS

ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

<u>TITLE</u>	<u>TYPE</u>	<u>NUMBER</u>
Custodian	Dual Amended	10-0036-0139
Elementary School Office Supervisor	Prom Amended	08-0155-3345
Instructional Aide – Special	Open Continuous	10-0050-0448
Instructional Aide – Special Substitute	Open Continuous	10-SUBS-0448
Lead Custodian	Prom	10-0037-0205
Lead Custodian	Open	10-0037-0205
Pool Attendant	Open Continuous	10-0045-0245
Supervisor – Autism Services	Open Continuous	10-0015-5046

OTHER ITEMS

OTHER ITEMS

Mary Brown addressed the Commission and asked that it be noted that CSEA recognizes the plight of the district to tighten the belt. She stated that due to abolishments workloads have increased and the workload should not be reassigned to student helpers or VIPS. CSEA is monitoring employees' workload.

NEXT MEETING

NEXT MEETING

Chairperson Ulaszewski cancelled the meetings of December 3 and December 17 replacing both with a meeting to be held on December 10. The next regular meeting of the Personnel Commission will be held on Thursday, December 10 at 9:30 a.m. at 999 Atlantic Avenue, Third Floor, Long Beach, California.

CLOSED SESSION

CLOSED SESSION

The Commission adjourned to closed session at 8:57 to hear the appeal of Roosevelt Sargent and Jeffrey Taylor.

RETURN TO OPEN SESSION

OPEN SESSION

The Personnel Commission returned to Open Session at 9:50 a.m. The following reportable actions were taken during Closed Session:

The Commission acted to deny Roosevelt Sargent's disqualification appeal from the position as Campus Security Officer but determined that this would not be a permanent bar from future employment with the District and will encourage Mr. Sargent's to reapply within one year. They instructed Mr. Curiel to notify Mr. Sargent of this decision.

The Commission tabled action regarding Jeffrey Taylor's disqualification appeal pending review of additional documentation.

ADJOURNMENT

There being no further business, Chairperson Ulaszewski adjourned the meeting at 9:57 a.m.

Respectfully submitted,

/s/

Ramon Curiel
Executive Officer

lg